

CARROLL COUNTY BOARD MEETING

301 N. MAIN ST., MT. CARROLL, IL

SMALL COURTROOM

October 3, 2025, AT 4:00 p.m.

INVOCATION was given by County Board Member David Soldat.

CALL TO ORDER – Chair Bickelhaupt called the Board meeting to order at 4:06 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL-Roll call shows Julie Bickelhaupt, William Iske, Susan Jacobs, Christopher Flikkema, David Soldat, and Melinda Appel. Ronald Preston, Kevin Barnes and Jason Beyers were absent.

PUBLIC COMMENTS-Kenneth Preston, Shannon, IL voiced his frustration on how the Melissa Trumpy and Jackson Kradle investigations have been handled.

CONSENT AGENDA- Chair Bickelhaupt presented the consent agenda. Motion by Jacobs, seconded by Iske to approve the consent agenda as presented. Roll call shows Bickelhaupt, Appel, Iske, Soldat, Flikkema and Jacobs all voting aye. Motion carried.

TABLED ITMES- None

DEPARTMENT REPORTS

Animal Control- ACO Lisa Larson was not present.

Assessor- Deputy Assessor Koltin Dimmick advised no report.

Circuit Clerk- Circuit Clerk Patty Hiher was not present due to attending a conference.

County Clerk-County Clerk Amy Buss reported that she is having an I Voted Sticker contest for 2026 Elections with Eastland High School students participating.

She also reported due to Public Act 104-0382 a Fraud Referral and Review Process will need to be implemented in her office.

Emergency Management-Emergency Management Director Jim Klinefelter was not present. County Administrator Jachnicki reported for Emergency Director Klinefelter that all local fire departments are asking residents of Carroll County not to burn due to very dry conditions.

GIS-GIS Director Jerney Hughes advised no report.

Highway-County Engineer Sara Renkes was not present.

Health Department-Dawn Holland was not present.

Probation-Probation Manager Officer Steve Brown advised no report.

Sheriff-Sheriff Ryan Kloepping reported that the Circuit Clerk had a contractor look at her office front counter to make it ADA compliant.

He informed the Board that they will be converting their training board room on the third floor to offices for his staff.

State's Attorney-State's Attorney Aaron Kaney advised no report.

Transit- PCOM Mary Maszk advised no report.

Treasurer- Treasurer Lydia Hutchcraft reported this is the last month of tax collection before the tax sale on November 6th.

Zoning/Zoning Board of Appeals-Zoning Officer Jaicee Buckner was not present. GIS Director reported there will be a Zoning Board of Appeals on Monday, October 6th in the conference room at 6 p.m.

County Administrator- County Administrator Jachnicki advised no report.

AFFILIATE REPORTS

Blackhawk Hills Regional Council-No Report.

Business Employment Skills Team/Workforce-No Report.

Community Mental Health-County Board Member Appel reported the Community Mental Health Board will meet on October 14th at 5 p.m.

Emergency Telephone System-No Report.

Health Board-No Report.

Hotel/Motel Board-No Report.

Jo Daviess/Carroll Co. Joint Action Solid Waste Agency- County Board Member Appel reported the recycling event went well, and they had many volunteers.

LRA-No Report.

NWILED-No Report.

Senior Services Board-No Report.

Tri-County Opportunities Council-No Report.

United County Council of Illinois-No Report.

Veterans Assistance Commission-No Report.

Whiteside/Carroll & Jo/Carroll Enterprise Zones-No Report.

COMMITTEE REPORTS

Ad Hoc Inmate Housing Committee- County Board Member Iske advised no report.

Ad Hoc Transit Garage Committee-PCOM Maszk reported that they applied for grant CL2025 but were not approved.

Ad Hoc Planning and Development Committee- Chair Bickelhaupt reported that the next meeting will be October 16th at 7:30 a.m.

Ad Hoc Highway Committee- County Board Member Appel reported the committee discussed budget items including purchasing a skid loader and a grapple. The salt bid came in at \$88.23/ton. The department has six plow trucks with one back up. There was also discussion about broadcast crack seal may be better than hand placement on each crack.

BUSINESS

1. Chair Bickelhaupt presented for discussion and approval of New Salary Agreement with Carroll County Senior Services organization. PCOM Maszk explained this a new agreement for bookkeeping purposes. Motion by Iske, seconded by Flikkema to approve. Roll call shows Bickelhaupt, Soldat, Iske, Jacobs, Flikkema, and Appel all voting aye. Motion carried.
2. Chair Bickelhaupt presented for Approval of Raffle License for Toys for Tots. Motion by Appel, second by Soldat to approve. Motion carried.
3. Chair Bickelhaupt presented for Approval of Carroll County Trustee Resolutions. County Treasurer Hutchcraft explained the procedure of how the Carroll County Trustee works. Motion by Flikkema, seconded by Appel to approve all resolutions. Motion carried.
4. Chair Bickelhaupt presented for Approval of Temporary Use Permit for Straddle Creek Gardens Everything Fall Fest. Motion by Jacobs, second by Appel to approve. Motion carried.
5. Budget Presentations
 - State's Attorney Kaney presented the budgets for Fund 11(General), Department of 26(State's Attorney), Fund 42(Drug Fines and Forfeitures), Fund 53(VCVA), Fund 59(Victims Impact Fees) Fund 80(St Atty Records Automation) and Fund 86(Opioid Settlement Fund). He explained each fund's request. He did note that the VOCA employee will only be part time so in Fund 53, line time #5386 reflects a part time wage. All increases and decreases in Funds request were explained by State's Attorney Kaney.
 - County Clerk and Recorder Buss presented budgets for Fund 11(General), Department 07(Elections), 08(Bonds), 13(County Cler & Recorder), Fund 23(County Recorder's fees), Fund 29(Vital Resolution), Fund 46(Rental Housing Support Surcharge), Fund 52(GIS Resolution), Fund 62(Tax Redemption Fund), Fund 63(Death and Fetal Death fees), and Fund 64(Clerk and Recorder Fees) All increases or decreases in all Funds request from the County Clerk were explained in the notes or by County Clerk Buss.
 - County Treasurer Hutchcraft presented budgets for Fund 11(General) Departments 02(Courthouse Printing and Supplies), 03(Office Equipment Maintenance), 10(Accounting Services and Audit), 11(Insurance/Cobra), 12(County Treasurer), 31(Financial Software), Fund 24(Non-Resident Heir), Fund 39(Tax Sale Automation), Fund 40(Hotel/Motel), Fund 55(Grants), and Fund 69(Trustee Fund). All increases or decreases in all Funds request from the Treasurer were explained in the notes or by the Treasurer Hutchcraft.
 - GIS Director Hughes presented budgets for Fund 11(General) Department 36(County Website) and Fund 44(GIS Mapping). All increases or decreases in all Funds request from the GIS Director were explained in the notes or by GIS Director Hughes.

- County Administrator Jachnicki presented budgets for Fund 11(General) Department 16(Litigation), 30(County Administrator) and 39(Health Insurance-PACT). All increases and decreases in all departments were explained by County Administrator Jachnicki.
- County Administrator Jachnicki presented the budget for Fund 11(General) Department 04(County Board). County Administrator Jachnicki explained the increases and decreases for this department.

EXECUTIVE SESSION-Chair Bickelhaupt asked for a motion to go into executive session. She announced that only Pending Litigation under Section 2(c) (11) will be discussed. Collective Bargaining under Section 2 (c) (2) will not be discussed. Motion by Jacobs, seconded by Flikkema to go into executive session at 5:56 p.m. Roll call shows Jacobs, Flikkema, Soldat, Iske, Appel and Bickelhaupt all voting aye. Motion carried.

Back into Regular Session at 6:01 p.m. No action taken.

CHAIR REPORT- Chair Bickelhaupt thanked Treasurer Hutchcraft and County Administrator Jachnicki for their reports and handouts.

APPOINTMENTS- No Appointments.

Motion by Jacobs, seconded by Flikkema to adjourn at 6:02 p.m. Motion carried.

The next board meeting will be on October 16, 2025, at 9:30 a.m. in the small courtroom.

Minutes submitted by Amy R. Buss, County Clerk and Recorder